

Tennessee Environmental Council – Internship Opportunities

Tennessee Environmental Council seeks college students interested in the following internship opportunities. Internships are unpaid and available for summer, fall and/or spring semesters. 4-10 hours per week. Our interns have gone on to great success. One is working for Chesapeake Bay Foundation; another is working in France and recently applied for a Fulbright scholarship. Internships at the Council are great for:

- Seniors who are trying to get hands-on experience/add good credentials to their resume before graduation.
- Political Science majors and others who want to learn about working with elected officials. The Council and Sustainable TN members have a strong presence at Tennessee's Legislative Plaza. These skills translate to working with other states and at the federal level.
- Environmental Science and other science majors who would like experience working in the field helping to remediate stream banks, plant trees, lead water quality monitoring workshops, teach students about watersheds, etc.
- Business majors who are interested in non-profit management and business management in general.
- Marketing and communications majors who would like hands on experience with event planning, public relations, online communications and more.
- Anyone who is interested in working in the environmental field upon graduation. We have opportunities across the board from office help, to legislative work, to the field.

Our interns often work in a variety of areas – but they can be specialized as well. Specific descriptions follow.

1. Field Intern
 - a. Assist with monthly projects in Spring Hill streams that feed into Duck River. (Duck River Opportunities Project)
 - b. Assist with TN Tree project: Planting trees, tree giveaway, and tree maintenance events and projects.
 - c. Assist with Water Quality, Greenway Ecology, and other Council workshops.
2. Policy Intern
 - a. Help with planning 2010 Summit for a Sustainable TN www.sustainabletn.org
 - b. Help plan 2011 Conservation Education Day
 - c. Assist with communications concerning Agenda Legislative Priorities as well as "Practice" priorities
 - d. Attend TN Conservation Voters' Bill Review and report (January – May)
 - e. Attend legislative committee meetings and meet with TN House and Senate Environment committee members to discuss priority issues.
3. Marketing Intern
 - a. Event Planning for Green Tie Affair (April), Sustainable TN Summit (November) and other Council Events.
 - b. Website, email, and/or Facebook updates
 - c. Writing and distributing press releases
 - d. Update and build statewide media list

- e. Assist with Green Book website maintenance
4. Non-Profit & Development Intern
 - a. Research prospective Members, Sponsors, Partners, and Supporters (IE Greenway Database)
 - b. Research Grant Opportunities and assist with Grant writing and/or application process.
 - c. Data Entry and Reporting in Donor Perfect System
 - d. Call members and prospective members to discuss current initiatives and giving opportunities.

Opportunities for all interns:

- Attend and assist with planning for following events: Green Tie Affair, Summit, Earth Day, Holiday Mixer and/or other Council and Environmental Events
- Attend Environmental Board Meetings: Water Quality, Solid Waste, Air Quality, etc. Attend and report on discussion and outcomes.
- Recruiting and supervising volunteers for a variety of projects.
- If there is something that an intern wants to work on which is not listed, we can usually accommodate that as well.

Email resume and cover letter to: Gretchen Hagle, tec@tecn.org

Learn more about The Council at www.tectn.org.

Tennessee Environmental Council is an Equal Opportunity/Affirmative Action Employer.